



Name of Volunteers/Staff that work with the junior section	Position (e.g. Club Professional, Welfare Officer, Junior Organiser)	PGA Professional on the SafeGolf Coaches Register (Yes or No)	DBS required? (Yes or No)*	Reviewed all Safeguarding Documents (Yes or No)	DBS Check**		Self disclosure obtained	Personal references obtained	Attended 'Safeguarding & Protecting Children' (SPC) Workshop ***		Attended 'Time to Listen' (TTL) Workshop****	
					Number	Date			Tick	Tick	Tick	Date
Pat Tatters	Welfare Officer/Club Secretary	No	Yes	Yes	1938358214	02/09/2025	y	y	y	13-Sep-23	y	29-Oct-20
Michael Hornsby	Junior organiser	No	Yes	Yes	0019410322	02.10.2025	y	y	y	14-Oct-25		

\* Volunteers in regulated activity require DBS check

\*\* DBS checks must be carried out every 3 years via England Golf

\*\*\* SPC workshop - all those working regularly with the junior section should have attended a UK Coaching SPC workshop. Those involved in regulated activity should attend and gain certification from a workshop once and complete an online refresher every 3 years. Due to the current Covid-19 restrictions, the initial course can now be completed online.

\*\*\*\* TTL workshop - this only needs to be attended by the Club Welfare Officer once and following the SPC workshop. There is currently no requirement to complete a refresher.

[Link to EG DBS Check Information](#)

[Link to SPC Workshop Information](#)

[Link to SPC Online Workshop Information](#)

[Link to TTL Workshop Information](#)

[Link to SafeGolf Coaches Register](#)

